

Branston & Mere Parish Council

Application Form.

Post Applied For :

Surname:

Forename(s):

Mr

Mrs

Miss

Ms

Address:

Home Telephone:

Mobile:

E-mail:

Have you the right to work in the UK?

Yes / No

Any offer of employment will be subject to proof of eligibility to work in the UK.

Do you have any access requirements for interview?

Yes / No

If yes, please specify:

Have you ever been convicted of a criminal offence?

Yes / No

If Yes, please give details unless exempted under the Rehabilitation of Offenders Act 1974:

Are you related to any councillor or employee of Branston & Mere Parish Council?

Yes / No

If Yes, please give details:

Do you have use of a car?

Yes / No

Do you hold a clean, current driving licence?

Yes / No

References.

Name, address & telephone number of two referees:

1.

2.

Position:

Position:

A reference from your present employer will be required but we will not approach them before making a formal offer of employment.

Employment.

Current or most recent employer:

Name:

Address:

Job title:

Period of employment:

Period of notice required:

Please outline your main duties:

All Previous Employment – Paid or unpaid. (List most recent first)

Dates	Employer	Job Title	Summary of duties	Reason for leaving.

Please continue on a separate sheet if necessary.

Qualifications.

Dates From and To	School/College/University	Qualifications
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Courses attended – professional & work related:

Other relevant Training, Skills or Experience:

Personal Statement.

Please use this space to include anything else that is relevant to your application.

I hereby declare that to the best of my knowledge the information provided is true, complete and correct. I understand that any false statement or omission could lead to dismissal if appointed to this post.

I understand that I will be privy to confidential information whilst working for Branston & Mere Parish Council and confirm that I will treat such information with discretion and in accordance with the General Data Protection Regulations 2018.

Signature:

Date :

All information provided on this form will be dealt with in accordance to the General Data Protection Regulation 2018. All personal information will only be used for the purpose of recruitment and will only be retained for administration purposes if appointed.